

NOTICE is hereby given to the shareholders of the Company that the **(10th) Tenth Annual General Meeting** of the shareholders of the Company will be held on **THURSDAY, THE 29th SEPTEMBER 2022, AT 12:15 P.M. over Video Conference/ Other Audio Video visual means ("OVAM") in compliance** with general circulars and all other applicable laws issued by the Ministry of Corporate Affairs, Government of India to transact the following business:

ORDINARY BUSINESS:

1. **To receive, consider and adopt the Balance Sheet as at March 31, 2022 and statement of Profit and Loss for the year ended on that date, the Reports of Directors and Auditor's thereon:**

RESOLVED THAT the Audited Financial Statements viz. Profit & Loss account for the year ended 31st March 2020 the Balance Sheet as at 31st March 2022, Cash Flow statement, Auditors Report thereon and the Directors Report for the financial year 2021-22 be and are hereby received, considered and adopted.

SPECIAL BUSINESS:

2. **To consider and if thought fit, to pass the following resolution as ORDINARY RESOLUTION to approve business plan for the financial year 2022-23:**

"RESOLVED THAT the approval of the shareholders of the Company be and is hereby accorded for the Business Plans of the Company presented for the financial year 2022-23."

3. **To consider and if thought fit, to pass with or without modification(s), the following resolution as an ORDINARY RESOLUTION for approval of Fees for Cost Auditor.**

"RESOLVED THAT pursuant to the provisions of Section 148 of the Companies Act, 2013 read with Rule 14 of the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), M/s. Rao, Murthy & Associates, Cost Accountants (Firm Registration No. 00065), appointed as the Cost Auditors by the Board of Directors of the Company to conduct the audit of the cost accounting records for the products falling under the specified Customs Tariff Act Heading 8428, 8431, 7204 manufactured by the Company for the financial year ending 31st March, 2023 be paid Rs. 1,75,000/- plus out of pocket expenses incurred by them in connection of the audit of cost records, be and I hereby ratified and approved"

RESOLVED FURTHER THAT Mr. Soichiro Oda, Managing Director or Mr. Kohta Kambara Deputy Managing Director and Mr. Kiran Gowda, Company Secretary be and are hereby severally authorized to file necessary e-forms with the Ministry of Corporate Affairs (MCA) and do all other acts, deeds and things as may be required in this regard."

**By Order of the Board
For Mitsubishi Elevator India Private Limited**

Place: Vemagal
Date: 29th September 2022


**Soichiro Oda
Managing Director
DIN: 07191763**

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NOTE:

1. In view of the continuing COVID-19 pandemic, the Ministry of Corporate Affairs ('MCA') has vide its circular no.20/2020 dated 5 May 2020 , General Circular 02/2021 dated 13th January, 2021, General Circular No. 19/2021 dated 08th December, 2021 and 21/2021 dated 04th December, 2021 and General Circular No.02/2022 dated 05th May, 2022 read (collectively referred to as 'MCA Circulars') permitted holding of the annual general meeting ('AGM') through VC/OAVM facility, without the physical presence of the members at a common venue. In compliance with the provisions of the Companies Act, 2013 (the 'Act') and MCA Circulars, the AGM of the Company is being conducted through VC/OAVM hereinafter called as 'e-AGM'.
2. The deemed venue for Tenth e-AGM shall be the Registered Office of the Company.
3. Pursuant to the provisions of the Act, a member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/OAVM facility, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for the e-AGM, hence the Proxy Form and Attendance Slip are not annexed to this Notice.
4. Corporate shareholders are required to send a scanned copy (pdf/jpg format) of its board or governing body's resolution/authorization, etc., authorizing their representative to attend the e-AGM on its behalf and to vote. The said resolution/authorization shall be sent to the Company Secretary of the Company at Kiran.g@mitsubishielevator.in.
5. The facility of joining the e-AGM through VC/OAVM will be opened 15 minutes before and will be open upto 15 minutes after the scheduled start time of the e-AGM.
6. As per clause 12.5 of the Articles of Association of the Company, the explanatory statement is not required to be annexed if the Board of Directors of the Company have already approved such special businesses in their meeting. Hence, explanatory statement not annexed for Special Business item no.2 & 3.